



## **UUCWC Board of Trustees - Meeting Agenda** **11 August 2021**

<https://www.uucwc.org/about-us/what-we-believe/>

**VISION STATEMENT:** UUCWC will be an inclusive faith community, focusing our energy and resources on spiritual deepening, thereby challenging us to become a dynamic and recognized force in our communities.

**MISSION STATEMENT:** Inspired by our Principles and Purposes, members of the Unitarian Universalist Church at Washington Crossing unite to create a welcoming, caring religious community. Within this community, we encourage and affirm the individual's quest for authenticity, wisdom and spiritual deepening. We gather to celebrate the wonder of the cosmos and the mystery of life, its passages, its joys and sorrows. Compelled by justice, we give voice to societal concerns and reach out to touch the lives of others.

Aware of our profound potential to affect the individual and global community, we commit our personal resources to each other and our shared sacred mission.

**BOARD COVENANT:** We, the members of the Board of Trustees, covenant with each other to:

- treat each other with respect
- listen actively and carefully (without interrupting)
- accept change and support decisions
- maintain confidentiality
- be willing to share our opinions and take risks
- honor our commitment to the congregation and each other
- come to our meetings prepared
- seek input, educate the congregation, be prepared, speak directly with members using non-violent communication
- value and enjoy our shared time together

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# UUCWC Board of Trustees 2020-2021 Goals

## 7 Practices of Board Leadership and associated goals:

*The UUCWC Board of Trustees will:*

### 1. Discerning the Congregation's Mission and Vision

*... As we enter this 2020-21 congregational year, your Board of Trustees and staff honors just how challenging this time is for each of us. Through our Board goals, and a Simple Church philosophy, we hope you receive our encouragement to do less and connect more; we hope you will feel supported by your UUCWC community. The Board will center goals that balance the work of the congregation, its mission and the health of its members. Leadership recognizes the needs to be flexible this year and make adjustments as needed.*

### 2. Holding the Fiduciary (Resource) Responsibility

*...be aware of the way we develop and utilize ALL resources (people, time, money, space) as we support and collaboratively move forward the:*

- a. Capital Project and Campaign*
- b. Redistribution of Treasurer responsibilities in sustainable way*
- c. Review staffing needs (with Personnel and Finance)*
- d. Support Leadership Development Task Force*

### 3. Capturing Institutional Wisdom by Generating Policy

*...continue to update policies and procedures to reflect our new bylaws and current practices. This will be achieved with input from every committee and ministry.*

### 4. Assessing the Health of the Congregation

*...continue to invite feedback from the congregation and staff to examine programming, staffing and building needs for maintaining a healthy congregation.*

- a. methods: open Board meetings, focused Board chats, council meetings, Board liaisons, scheduled committee conversations at Board meetings*
- b. Board liaisons will be in regular communication with their respective committees/ministries and attend meetings regularly*
- c. ongoing Reopening Task Force to assess and create guidelines for use of church grounds and building*

### 5. Planning for the Congregation's Future

*...investigate what else needs to be done to achieve our mission and realize our vision, including but not restricted to:*

- a. Support pilot of Simple Church philosophy related to Celebrate (worship), Connect (join a small group), and Serve.*

### 6. Building and Maintaining Relationships

*...continued transparency around board actions and decisions. Adapt communication and connection opportunities to fit a virtual world.*

- a. Strengthen our Board liaisons to committees*
- b. Share agenda, staff and written liaison reports with online meeting minutes*
- c. Encourage coordination and scheduling of financial requests to congregation*
- d. Hold focused Board chats and listening circles*

### 7. Transforming the Congregational Culture

*...center the 8th principle to implement fully inclusive practices for all current and potential congregants by focusing on HOW we do things together:*

- a. Shared spiritual leadership*
- b. Informed, collaborative decision-making based on inviting everyone into a transparent process.*
- c. Have listening circles related to when to involve police when there is disruptive behavior*

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TIME	Topic of Business	Pre Read	Point Person	Related Information
7:00	Opening words/check-in/ timekeeper/process observer  Welcoming incoming board members			Links: <a href="#">Meeting Roles &amp; Board Action Items 2021-2022</a>  See Meeting Duties & Process Observer Checklist  Opening words - Jamie Timekeeper - Heather Process observer - Jim
1st Hour	<b>Consent agenda (no vote):</b>			
	Executive Team Report	✓	<i>Maria</i>	
	Minister's Report	✓	<i>Kim</i>	
	Director of Lifespan Faith Engagement's Report	✓	<i>Robin</i>	
	Congregational Administrator's Report	✓	<i>Susan</i>	
	Treasurer's Report	✓	<i>Joe</i>	
	Reopening Plan update	✓	<i>Kim</i>	Need Board input
	Capital Campaign update	✓	<i>Joe and Michael Howe-Smith</i>	
Break	Four-minute break (bio break and/or opportunity for silence)			
2nd Hour	RJM encouraging listening circles for committees/teams re: rev yadane's interim ministry term		<i>Regina Podhorin Zilinski</i>	Arriving at 8 p.m.
	Statement of Conscience - 8th Principle	✓	<i>Jim and Heather</i>	<a href="#">8th Principle Docs from General Assembly</a>
	Board Retreat - Sept 25th, place -TBD		<i>Maria and Kim</i>	
	Housekeeping & action items <ul style="list-style-type: none"> <li>• Council Meetings need to be calendared (Fall/Winter)</li> <li>• Status update on Minister's contract</li> <li>• Board Liaisons - identify ones to fill</li> </ul>			
<8:45	Open Forum & check-out		<i>Maria</i>	

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**Important Dates:**

Exec Team Meeting: 1st Thursday of the Month

Upcoming Board Meetings:

Board Chats: Tentative - Late October

Council Meetings (Fall/Winter): To be scheduled by VP

**Parking Lot Items:**

- Fellowship Hour (discuss during Council / leadership opportunity?)
- Congregational Survey Proposal
- New 5 Year Strategic Plan Proposal
- Ministerial Evaluation
- Policies and Procedures to support bylaws (i.e. journey of a gift)
- Congregational Engagement/Nominating evolution
- Policing listening circles related to disruptive behavior policy
- Transition to paid bookkeeper in 22-23 fiscal year
- Audit Report Accountability ~ Finance team