



## **UUCWC Board of Trustees - Meeting Agenda** ***11 November 2020***

<https://www.uucwc.org/about-us/what-we-believe/>

**VISION STATEMENT:** UUCWC will be an inclusive faith community, focusing our energy and resources on spiritual deepening, thereby challenging us to become a dynamic and recognized force in our communities.

**MISSION STATEMENT:** Inspired by our Principles and Purposes, members of the Unitarian Universalist Church at Washington Crossing unite to create a welcoming, caring religious community. Within this community, we encourage and affirm the individual's quest for authenticity, wisdom and spiritual deepening. We gather to celebrate the wonder of the cosmos and the mystery of life, its passages, its joys and sorrows. Compelled by justice, we give voice to societal concerns and reach out to touch the lives of others.

Aware of our profound potential to affect the individual and global community, we commit our personal resources to each other and our shared sacred mission.

**BOARD COVENANT:** We, the members of the Board of Trustees, covenant with each other to:

- treat each other with respect
- listen actively and carefully (without interrupting)
- accept change and support decisions
- maintain confidentiality
- be willing to share our opinions and take risks
- honor our commitment to the congregation and each other
- come to our meetings prepared
- seek input, educate the congregation, be prepared, speak directly with members using non-violent communication
- value and enjoy our shared time together

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# UUCWC Board of Trustees 2020-2021 Goals

## 7 Practices of Board Leadership and associated goals:

*The UUCWC Board of Trustees will:*

### 1. Discerning the Congregation's Mission and Vision

*... As we enter this 2020-21 congregational year, your Board of Trustees and staff honors just how challenging this time is for each of us. Through our Board goals, and a Simple Church philosophy, we hope you receive our encouragement to do less and connect more; we hope you will feel supported by your UUCWC community. The Board will center goals that balance the work of the congregation, its mission and the health of its members. Leadership recognizes the needs to be flexible this year and make adjustments as needed.*

### 2. Holding the Fiduciary (Resource) Responsibility

*...be aware of the way we develop and utilize ALL resources (people, time, money, space) as we support and collaboratively move forward the:*

- a. Capital Project and Campaign*
- b. Redistribution of Treasurer responsibilities in sustainable way*
- c. Review staffing needs (with Personnel and Finance)*
- d. Support Leadership Development Task Force*

### 3. Capturing Institutional Wisdom by Generating Policy

*...continue to update policies and procedures to reflect our new bylaws and current practices. This will be achieved with input from every committee and ministry.*

### 4. Assessing the Health of the Congregation

*...continue to invite feedback from the congregation and staff to examine programming, staffing and building needs for maintaining a healthy congregation.*

- a. methods: open Board meetings, focused Board chats, council meetings, Board liaisons, scheduled committee conversations at Board meetings*
- b. Board liaisons will be in regular communication with their respective committees/ministries and attend meetings regularly*
- c. ongoing Reopening Task Force to assess and create guidelines for use of church grounds and building*

### 5. Planning for the Congregation's Future

*...investigate what else needs to be done to achieve our mission and realize our vision, including but not restricted to:*

- a. Support pilot of Simple Church philosophy related to Celebrate (worship), Connect (join a small group), and Serve.*

### 6. Building and Maintaining Relationships

*...continued transparency around board actions and decisions. Adapt communication and connection opportunities to fit a virtual world.*

- a. Strengthen our Board liaisons to committees*
- b. Share agenda, staff and written liaison reports with online meeting minutes*
- c. Encourage coordination and scheduling of financial requests to congregation*
- d. Hold focused Board chats and listening circles*

### 7. Transforming the Congregational Culture

*...center the 8th principle to implement fully inclusive practices for all current and potential congregants by focusing on HOW we do things together:*

- a. Shared spiritual leadership*
- b. Informed, collaborative decision-making based on inviting everyone into a transparent process.*
- c. Have listening circles related to when to involve police when there is disruptive behavior*

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TIME	Topic of Business	Pre Read	Point Person	Related Information
7:00	Opening words/check-in/ timekeeper/process observer			Links: <a href="#">Meeting duties</a> & <a href="#">Process Observer checklist</a>  Opening words - Sue Saddlemire Timekeeper - Jamie Process observer - Jeff
1st Hour	<b>Consent agenda (no vote):</b>			
	Senior Minister's Report	✓	Rev. Kim	ok to name UUCWC?
	Director of Lifespan Faith Engagement's Report	✓	Robin	
	Congregational Administrator's Report	✓	Susan	
	Treasurer's Report	✓	Jim	<i>Narrative to follow - verbal only</i>
	Exec Team Report	✓	Nathalie	
	<i>Update on Personnel</i>	✓	Sue	
	<i>Finance updates including bank loan process and end-of-year gift</i>	✓	Jim	
	<i>Discussion of culture shift related to church roles/functions - benefits of volunteers vs. paid staff</i>		Rev Kim and Nathalie	
Break	Five-minute break (bio break and/or opportunity for silence)			
2nd Hour	<i>Board Liaison reports</i>		Patrick	Focus on Nominating and Stewardship this month
	<i>Congregant Privacy Policy</i>	✓	Colleen	Board to review and approve; Finance has drafted proposed revisions to the 2016 policy. A summary of the proposed changes is in the Pre-reads folder. Per Mary Baltycki, these are mostly small housekeeping changes, not substantive policy changes.
	Housekeeping & action items		Nathalie	Link: <a href="#">Actions</a>  Treasurer needed for next year (2021-2022) Leadership development

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				Congregational Survey <b>Cross Currents article: need volunteer for December</b>
<8:45	Open Forum & check-out		Nathalie	

**Important Dates:**

Exec Team Meeting: TBD  
 Upcoming Board Meeting: 12/9  
 Board Chats:  
 Council meeting: need one in February

**Parking Lot Items:**

- Fellowship Hour (discuss during Council / leadership opportunity?)
- Congregational Survey Proposal
- New 5 Year Strategic Plan Proposal
- Ministerial Evaluation
- Policies and Procedures/Wiki