Zoom Instructions for Participants Before a Video/Audio Service:

Zoom videoconferencing allows you to join our service from your PC or Mac computer with a webcam and microphone, and also from your iPhone or Android mobile devices.

You will receive information about the service. The notification will include a link to "Join via computer" as well as phone numbers for a conference call option. It will also include the 9-digit (usually) Meeting ID.

To join the videoconference:
1. By Computer:
   About 10 minutes before the service starts at 10am, click on the link in your invitation to join via computer. You may be instructed to download the Zoom application. (If you have not ever used Zoom, please install the free software. The software will install automatically for PC and Mac users). Please allow an extra 10-15 minutes before your first meeting to set it up or you can download and install it now from zoom.us/download.)
2. By Phone:
   You can join via telephone. On your phone, dial the teleconferencing number provided in your invitation. Enter the Meeting ID number (also provided in your invitation) when prompted.

IMPORTANT: Please Mute the microphone (far left) to prevent background noise from your space interfering with the service. Remember you video is ON and everyone can see you if you do not click the icon on the lower left STOP VIDEO.

For Fun (Not necessary for the service)

- Screen View: Somewhere on your Zoom screen (usually top right) you will also see a choice to toggle between "speaker" and "gallery" view. "Speaker view" shows the active speaker. "Gallery view" tiles all of the meeting participants.
- Using the icons in the lower left corner of the Zoom screen, you can View Participant list – opens a pop-out screen
- You can also change your screen name that is seen in the participant list and video window