



REVISION HISTORY

New document adopted: **01/10/2018**

BACKGROUND/PURPOSE

UUCWC Service Awards are intended to recognize, celebrate and honor members of UUCWC who have made significant non-monetary contributions to support and advance our mission.

Our members contribute to our mission in a wide variety of ways including but not limited to social action, governance, religious education, operations, communications, worship etc.

The awards say “thank you” and express appreciation for these contributions in a public forum. They bring to light contributions that not everyone sees and honors those contributors that are well known.

POLICY

Each year the Board of Trustees will consider honoring individuals who have contributed to UUCWC.

There are two types of awards:

The Flaming Chalice Award

The Distinguished Service Award

The Flaming Chalice Award

The Flaming Chalice Award is presented for distinguished service to UUCWC. It recognizes an individual who epitomizes the values and principles of Unitarian Universalism and has provided sustained contributions to achieving UUCWC’s mission, usually in multiple arenas. This individual’s enthusiasm, efforts, and devotion have enriched the quality of our common life. One must be a member for at least seven years to be considered for this award. If there are no nominees who fully meet the award criteria it should not be awarded.

Criteria

Has made a significant contribution to the UUCWC mission and principles

Lives our UU values

Membership for at least seven years

Sustained long term commitment

Contributes in multiple arenas

Only one Flaming Chalice Award (if any) may be presented in a year.

Board of Trustees members are not eligible while serving on the Board.



The Distinguished Service Award

The Distinguished Service Award recognizes individuals performing significant service in any area that supports the church in a given year.

Criteria/Qualifications

Enriched or advanced the UUCWC mission.

Sustained effort over time

Youth are eligible to win the award

There is no minimum time one needs to be a member to qualify

Special Consideration should be given to those contributing in the areas of Social Action and Religious Education.

Religious Education nominations from the Director of Lifespan Religious Education are given special consideration.

Nominees may come from any person active in our congregation, member or friend.

Awards are granted annually, but there is no requirement to present the award if there are no nominees or qualified recipients as deemed by the Board.

Board of Trustees members are not eligible while serving on the Board.



Procedures

The Board of Trustees will establish an Awards sub-committee (Awards Committee) each year to organize the award process at the January meeting. The Awards Committee will consist of the Board President and Vice President and one trustee. The Awards Committee will be responsible for implementing the award process for that year.

Distinguished Service award(s) will be presented at the Annual Meeting by the Board President who will give a brief summary of why each person won the award.

The Flaming Chalice award, when awarded, The Flaming Chalice award will be presented at a Sunday Service on or near the day of the Annual Meeting.

Although the awards will be given annually, there is no requirement to present the award if there are no nominees or qualified recipients as deemed by the Board of Trustees.

Board of Trustees members are not eligible while serving on the Board.

Awards Committee Procedures

Request Nominations for the award from the congregation with an April 1st deadline.

Acceptance of nominations will begin on February 1 and publicized through a variety of avenues.

The sub-committee should consider online, email and paper nominations.

The deadline for submitting nominations will be April 1. (Nominations will not be accepted after the deadline.)

At the end of the nomination period, the Award Committee will determine who (if anyone) should receive awards and present the decisions along with the rationale to the Board of Trustees for approval.

Board approval should be obtained at the Board Meeting immediately preceding the Annual Meeting or sooner.