

**Unitarian Universalist Church at Washington Crossing
Board of Trustees**

268 Washington Crossing-Pennington Road
Titusville, NJ 08560



**Meeting Minutes
Wednesday, December 13, 2017**

Marianne Alt, president, called the Board of Trustees meeting to order at 7:00 pm. Also in attendance: Board members: Ed Dobrowolski, Nathalie Edmond (timekeeper), Sue Flynn, Patrick Kahney, Pete Raffle (Process Observer), Lynne Quinto, Pam Shadzik, John Ueng-McHale, Colin Unsworth and Rev. Kim Wildszewski.

Consent agenda

This month we instituted a new process for handling the Consent Agenda. The process is described in the minutes of the November meeting. Marianne reported one question from Pam who asked if we would be discussing an item about the Capital Campaign in detail. Marianne explained that the goal of the Consent Agenda is to handle this type of item via email to reduce discussion time for routine items. Board members may request a discussion with the entire Board for any item.

There were no questions reported or shared for these items:

- Minister's Report
- Administrator's Report
- DLRE Report
- Intern Minister's Report
- Executive Team Actions

Pam moved to accept the Consent agenda and Nathalie seconded. The motion passed unanimously.

UU Faith Action New Jersey (UUFaithActionNJ)

Marty Rothfelder was a guest at our meeting to describe to us the work being done by **UUFaithActionNJ**. He described the high visibility on Social Justice issues that they have in Trenton and their hopes for the future with a new administration. Nick Mellis, and Lynne Quinto, our UUFaithActionNJ representatives were also in attendance. Marty Rothfelder is member of the Beacon (Summit) UU congregation and the UU FaithAction NJ Development Committee.

He listed the six focus areas of the organization.

- Criminal Justice Reform: Ending the New Jim Crow
- Economic Justice
- Environmental Justice
- Gun Violence Prevention
- Immigration Reform
- Reproductive Justice

They are asking New Jersey congregations to increase our commitment to the organization over time from the current \$7 per member to \$25 per member. The Board will discuss this request at a future meeting.

<http://uulmnj.org/> Formerly: UU Legislative Ministry New Jersey

Racial Justice Initiative

Nathalie brought to the Board of Trustees the RJI's proposal that UUCWC endorse the addition of a version of 8th UU principle as recommended by Black Lives of UU (BLUU) and Diverse & Revolutionary Unitarian Universalist Multicultural Ministries (DRUUMM). These organizations are bringing this proposal to the GA for a vote. UUCWC's adoption of the principle would prioritize and institutionalize racial justice work at the Board/Congregational level.

A discussion followed touching on topics such as the origin of the proposal, how it fits into the current 7 principles and the meaning of the phrases used in the proposed principle.

The Board then passed two motions. The first was moved by Marianne and seconded by John. The motion passed with eight 8 in favor and one opposed.

The UUCWC Board of Trustees endorses the content of the 8th principle as proposed by the BLUU and DRUUMM (Refer to wording below.)

The second motion was moved by Marianne and seconded by John. The motion passed unanimously.

The Board supports the RJI initiative to begin the process of meetings, education and discussion to bring the 8th principle (as proposed by BLUU and DRUUMM) to the congregation for a vote at the congregational meeting in June 2018.

Here is the wording of the 8th principle as proposed by BLUU and DRUUMM:

We, the member congregations of the Unitarian Universalist Association, covenant to affirm and promote: journeying toward spiritual wholeness by working to build a diverse multicultural Beloved Community by our actions that accountably dismantle racism and other oppressions in ourselves and our institutions.

More information on the proposed 8th principle can be found here:

<https://www.8thprincipleuu.org/background/>

Information on BLUU can be found here:

<http://www.blacklivesuu.com/>

Information on DRUUMM can be found here:

<http://druumm.onefireplace.org/>

Sexual Harassment Policy

The Board charged the Right Relations Committee to develop a Sexual Harassment policy and to review the **Personnel Policy Guidelines**, the Safe Congregation Policy, the **Procedure Under The Safe Congregation Policy** to ensure that they are up do date and in alignment with one another.

The motion was made by Marianne and seconded by Lynne. It passed unanimously.

Treasurers Report

Donations for the annual Holiday Appeal are slower than usual.

Lynne (Church Treasurer) shared a document that describes the financial procedures for the Capital Campaign. It specifies reporting requirements, interactions between the Church Treasurer and the Capital Campaign Treasurer and the handling of donations and expenditures.

Lynne asked that the Board authorize her and George Faulkner (Treasurer, Capital Campaign) to handle stock donations.

Lynne made the motion, as indicated on Scottrade's authorization form, Pam seconded and the Board unanimously approved the following:

George Faulkner and Lynne Quinto are authorized to enter into an Account Agreement and open a Brokerage Account in the name of the Unitarian Universalist Church at Washington Crossing with Scottrade, Inc. This authority includes the authority to buy and sell securities and enter instructions for such transactions in the account; to assign and endorse for transfer certificates representing stock, bonds or other securities at any time registered in the name of the Unitarian Universalist Church at Washington Crossing; to withdraw any and all monies, securities or other property in said account; and to give any other necessary or appropriate instructions with respect to said account. That the Unitarian Universalist Church at Washington Crossing agrees that Scottrade, Inc. be indemnified and held harmless for any loss, damage, cost or claim that may arise from any authorized or unauthorized use of the assets of the Association/Organization in connection with holdings in the said account.

Capital Campaign

Marianne provided an update on the progress of the Capital Campaign.

We are waiting for the report from our consultant which is expected in January. The Steering Committee is being formed. There will be a call for volunteers for the various sub-committees. A Capital Campaign minute is planned once a month beginning in January in order to keep the congregation appraised of the progress.

Evaluation of the Minister

Pam will work with a task force to develop a consistent evaluation process to provide feedback to the Minister. It will specify which committees/ministries have responsibilities in the process.

The Board charged Pam and John to form a task force to develop a process for the periodic evaluation of the Minister. They will report their progress to the Board at the April meeting.

Marianne made the motion and Colin seconded. The motion passed unanimously

Executive Session

There was a short Executive Session.

Board Question Time

The Board will be available for questions during the Middle Hour on January 14. All Board Members are invited to attend.

Church Council

The Church Council meets on Wednesday, February 21 at 7:00 PM. All Board members are encouraged to attend.

Adjournment and next meeting

The meeting adjourned at 9:00 PM. The next regularly scheduled meeting will be on January 10 at 7 PM.

Respectfully Submitted,

Ed Dobrowolski

Secretary, Board of Trustees