



REVISION HISTORY

New document.

BACKGROUND/PURPOSE

On 02/26/2012, the congregation approved the UUCWC Bylaws with a change in the selection process for UUCWC Board of Trustees (Board) officers. This change included only the selection of the Vice President and Secretary. Previously, the Nominating Committee proposed candidates and the congregation approved these positions at the UUCWC annual meeting held in May of each year.

UUCWC BYLAWS, ARTICLE IV, Section 4 (adopted 02/26/2012)

“At the first meeting of the Board with new members (the first day of the next church year), a Vice President and Secretary will be elected by the Board and will serve in such capacity for the length of their term (2 years). All Officers and Trustees shall take office on the first day of the next church year following the meeting at which s/he is elected. These persons shall serve for a period of two (2) consecutive years. S/He may be re-elected, but shall not serve more than two consecutive terms (total of 4 consecutive years).”

POLICY

The Board is responsible for the selection of its Vice President and Secretary. Their duties are defined by the Bylaws. A job description for each position outlines their responsibilities in more detail. They are accountable to the President of the Board.

GUIDELINES

The selection of officers is done at an open meeting, since it does not qualify as an executive session meeting. Accordingly, members of the congregation have a right to attend the meeting and observe the process.

Officers are chosen by a majority vote of the Board.

The vote will be done by voice vote. A Board member is allowed to vote for oneself.

The same procedure is used for both positions, with the Vice President position being chosen first, followed by the Secretary position.

PROCEDURE

The Board President asks the Board members if they would like to nominate oneself for the position or if they would like to nominate another Board member. The Board President inquires if someone else is interested in that position. If there are no more nominees, the president calls



for a vote. If there is only one candidate for the positions, a majority of the vote of all Board members is necessary for this candidate to be elected.

If there is more than one candidate for a position, a vote is held with the nominee getting the most votes being selected.

Document prepared by: Steve Fishbein and Jerry Scheick (UUCWC Board of Trustees)