



## **UUCWC Board of Trustees - Meeting Agenda** ***13 May 2020***

<https://www.uucwc.org/about-us/what-we-believe/>

**VISION STATEMENT:** UUCWC will be an inclusive faith community, focusing our energy and resources on spiritual deepening, thereby challenging us to become a dynamic and recognized force in our communities.

**MISSION STATEMENT:** Inspired by our Principles and Purposes, members of the Unitarian Universalist Church at Washington Crossing unite to create a welcoming, caring religious community. Within this community, we encourage and affirm the individual's quest for authenticity, wisdom and spiritual deepening. We gather to celebrate the wonder of the cosmos and the mystery of life, its passages, its joys and sorrows. Compelled by justice, we give voice to societal concerns and reach out to touch the lives of others.

Aware of our profound potential to affect the individual and global community, we commit our personal resources to each other and our shared sacred mission.

**BOARD COVENANT:** We, the members of the Board of Trustees, covenant with each other to:

- treat each other with respect
- listen actively and carefully (without interrupting)
- accept change and support decisions
- maintain confidentiality
- be willing to share our opinions and take risks
- honor our commitment to the congregation and each other
- come to our meetings prepared
- seek input, educate the congregation, be prepared, speak directly with members using non-violent communication
- value and enjoy our shared time together

**FINAL** - 13 May 2020

# UUCWC Board of Trustees 2019-2020 Goals

## 7 Practices of Board Leadership

*The UUCWC Board of Trustees will:*

1. Discerning the Congregation's Mission and Vision
  - ...center the mission/vision in strategic decision-making. Claim our role as Religious Leaders.*
2. Holding the Fiduciary (Resource) Responsibility
  - ...be aware of the way we develop and utilize ALL resources (people, time, money, space) as we support and collaboratively move forward the:*
    - a. *Capital project and campaign*
    - b. *Treasurer transition team*
    - c. *Staffing needs (with Personnel)*
    - d. *Implementation of leadership training*
3. Capturing Institutional Wisdom by Generating Policy
  - ...complete a thorough survey and update of all policies and procedures with a focus on those that need creating due to the new by-laws. This will be achieved with the leadership of a Policy & Procedure Task Force and with input from every committee and ministry.*
4. Assessing the Health of the Congregation
  - ...continue to invite feedback from the congregation and staff to examine programming, staffing and building needs for maintaining a healthy congregation. Methods: open board meetings, focused board chats, council meetings, scheduled committee conversations at board meetings and development of a congregational survey*
5. Planning for the Congregation's Future
  - ...investigate what else needs to be done to achieve our mission and realize our vision, including but not restricted to:*
    - a. *Schedule and support staff and leadership sabbaticals*
    - b. *Select a model for short- and long-range planning*
    - c. *Invite ideas for alternate worship scenarios*
    - d. *Implement leadership training*
    - e. *Hold focused board chats and listening circles*
    - f. *Explore ideas about building Beloved Community outside of our walls*
6. Building and Maintaining Relationships
  - ...increase transparency and accessibility to information around board actions and decisions and encourage committees and ministries to share current and best practices with other groups:*
    - a. *Re-energize our board liaisons to committees*
    - b. *Share staff and written liaison reports with online meeting minutes*
    - c. *Encourage coordination and scheduling of financial requests to congregation*
    - d. *Hold focused board chats and listening circles*
7. Transforming the Congregational Culture
  - ...center the 8th principle to implement fully inclusive practices for all current and potential congregants by focusing on HOW we do things together:*
    - a. *Shared spiritual leadership*
    - b. *Informed, collaborative decision-making.*
    - c. *Intersectionality (e.g. Councils of common ends)*

TIME	Topic of Business	Pre Read	Point Person	Related Information
7:00	Opening words/check-in/ timekeeper/process observer			<a href="#">Link</a> (tab “Meeting duties” & “Process Observer checklist”): Opening words - Nathalie; timekeeper - Dianne; process observer - Jeff
1st Hour	<b>Consent agenda (no vote):</b>			
	<i>Senior Minister’s Report (none this month)</i>		<i>Rev. Kim</i>	
	Director of Lifespan Religious Education’s Report	✓	Robin	
	Congregational Administrator’s Report	✓	Susan	
	Executive-team summary	✓	Nathalie	
	Treasurer’s Report	✓	Jim	
	<a href="#">Debrief about Rev Kim and supporting congregation</a>	✓	<a href="#">Rev Craig H</a>	handouts about grief and trauma
	<a href="#">Annual-meeting prep</a>	✓	<a href="#">John and all</a>	Year in review; budget; vote on slate; aim for 1 h; service awards; Google form for committees/ministries (report); how to vote? <ul style="list-style-type: none"> <li>• Registration</li> <li>• Quorum</li> <li>• Voting</li> </ul> <a href="#">Link to bylaws</a>
<a href="#">Budget discussion/update</a>		<a href="#">Jim</a>		
<a href="#">How long do we stay closed</a>		<a href="#">Nathalie</a>		
Break	Ten-minute break (bio break and/or opportunity for silence)			
2nd Hour	Committee liaisons - status update		Trustees	<a href="#">Link</a> (tab “Roles”)
	<a href="#">Capital-project discussion</a>		<a href="#">Marianne</a>	
	<a href="#">Charitable giving - members affected by COVID-19 crisis (UUCWC COVID Relief Fund - restricted fund → discretionary fund)</a>			
	<a href="#">Policies &amp; Procedures</a>	✓	Trustees	<a href="#">Link</a> ; see esp. the “complete this church year” column! RRC policies(2)- disruptive behavior
	<a href="#">Nominating/leadership-development update</a>		<a href="#">Sandy</a>	
	<a href="#">Service Awards</a>		<a href="#">Nathalie</a>	
	Housekeeping & action items		Nathalie	<a href="#">Link</a> (tab “Actions”); Cross Currents article; who is invited next month (tab “Calendar”)
	President’s comments		Nathalie	
<8:45	Open Forum & check-out		Nathalie	

**Important Dates:**

Exec Team Meeting: TBD

Annual Meeting: 7-Jun

Upcoming Board Meeting: 10-Jun

Board Chats: 17-May

Council meeting: **no more this year**

**Parking Lot Items:**

- Disposition of Memorial Gifts
- Fellowship Hour (discuss during Council / leadership opportunity?)
- Congregational Survey Proposal
- New 5 Year Strategic Plan Proposal