

**Unitarian Universalist Church at Washington Crossing  
Board of Trustees**

268 Washington Crossing-Pennington Road  
Titusville, NJ 08560



**Board of Trustees Meeting Minutes FINAL  
Friday, 16 August 2019**

*President Nathalie Edmond, called the Board of Trustees meeting to order at 8:00 PM. Also in attendance: Vice President, Marianne Alt; Treasurer, Patrick Kahney; Secretary, John Ueng-McHale; Scribe, Nina Todor; Trustees: Dianne Ross, Sue Saddlemire, Jim Sanders; Senior Minister, Rev. Kim Wildszewski; Congregational Administrator, Susan Irgang; DLRE, Robin Pugh; Minister of Congregational Life (MCL), Rev. Sue Goodwin. Absent: Jeffrey Lang.*

**Note:** this meeting was held after the faith-based anti-racism board workshop led by Christina Rivera from 6-8 PM.

**Update on Sabbatical**

Rev. Kim has created a preliminary plan for her sabbatical. She will discuss with her staff and with her sabbatical team, and then share with the board.

- Rev. Kim shared some of her ideas for sabbatical: there will be a mix of learning, reading, stillness, attending conferences (Revolutionary Love, Multiculturalism), Rowe Center retreat. It will be a time to “refill her well”.
- Once fully defined, the plan will be shared with the congregation.

**Liaison Roles**

We discussed the role of board liaisons to committees to align expectations. **Action:** each trustee liaison should reach out and let the committees know of their assignment, get meeting details, and begin attending meetings.

**Approval of annual meeting minutes**

John reported that the annual meeting minutes have been approved by the board (6 of 9 members voted to approve) via email and can be posted.

**[Correction 2019-08-29:** per the bylaws the minutes “will be published for membership comment and then approved by the Board. All minutes shall be treated as corporate records.” **Action:** board to determine membership-comment duration (one or two months?), then publish draft minutes on website for that time period. If there are comments that necessitate change, we can vote again on the updated minutes; otherwise, the board has approved the minutes.]

**FINAL**

### **Proposed plan for distribution of treasurer responsibilities**

- Effective immediately Patrick Kahney has resigned from the role. After discussion, the board decided that he shall remain on the board as a trustee.
- The board discussed the scope of the role and how it might be apportioned to several individuals. A preliminary plan emerged that will have as key elements:
  - A board treasurer function to provide oversight as well as communicate to the board on the financial health of the congregation. This role is necessary to ensure that the board can execute its fiduciary responsibilities as established in the bylaws. Per the bylaws the treasurer “may delegate responsibilities”. [See Appendix for an update.]
  - Mary Baltycki has agreed to be interim treasurer. She has already begun evaluating how to streamline the functions of the role.
  - As part of the planned growth in the responsibilities for the Congregational Administrator role, Susan Irgang will adopt additional responsibilities that may include, e.g., payroll.
- We discussed the role of the nominating committee to help to find a replacement.
- Nathalie said that this is an opportunity to explore shared leadership.
- We discussed the bylaws requirement for the treasurer to be bonded.
- Trustees and staff expressed gratitude to Patrick for courageously raising the issue of the unsustainable nature of the role as it currently exists.

**Motion:** the Board redistributes the Treasurer’s responsibilities to Finance Committee head, Mary Baltycki, and Congregational Administrator, Susan Irgang; this includes without limitation the ability to sign checks for bank approval.

The motion was moved by Marianne Alt; John seconded; the motion passed unanimously.

Meeting was adjourned at 9:18 pm.

Respectfully submitted,

***Nina Todor***

Scribe, Board of Trustees

***John Ueng-McHale***

Secretary, Board of Trustees

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**August Meeting Appendix**

**August 29, 2019**

**Appendix: Jim Sanders Appointed Interim Treasurer**

Via email on 20 August 2019, Nathalie raised the following **motion**: “The board accepts the resignation of Patrick Kahney from the Treasurer role and he will remain on the board for the remainder of the church year as a Board Trustee. The board appoints Jim Sanders, current Board Trustee, to the role of interim Treasurer for the remainder of the church year.”

Via email eight trustees voted in favor, which means that this motion **passed**.

Respectfully submitted,

***John Ueng-McHale***

Secretary, Board of Trustees

**FINAL**