

**Unitarian Universalist Church at Washington Crossing  
Board of Trustees**

268 Washington Crossing-Pennington Road  
Titusville, NJ 08560



**Meeting Minutes**

Wednesday, September 13, 2017

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*Marianne Alt, president, called the Board of Trustees meeting to order at 7:00 pm. Also in attendance: Board members Ed Dobrowolski, Nathalie Edmond, Susan Flynn, Patrick Kahney, Pete Rafle (process observer), Lynne Quinto, Pam Shadzik, John Ueng-McHale, Colin Unsworth, Rev. Kim Wildszewski.*

**Consent agenda**

Clarifications made during the discussion of the Consent Agenda:

**Committee Fair:** Staff is aware that there was little advanced notice. This will be corrected in the future.

**Parking Task Force:** Pete will contact three individuals recommended at a previous meeting. The task force will shepherd the proposal through the various governing bodies.

**Restroom Renovation:** Pam asked who makes final decisions on purchases/design etc. There is no formal decision maker. Patrick volunteered hold discussions with the Restroom Task Force and come back to the Board with recommendations.

**Administrator's Summer Hours**

There is more work to be done during the summer than can be accomplished in the 10 hours per week now allotted for the Administrator. The Personnel Committee should address this before next summer.

Pam moved to accept the consent agenda. John seconded. The motion passed unanimously.

**Strategic Visioning Task Force**

Jayme Trott provided a summary of the plans for the Congregational Meeting. Ed Urwin is creating professional slide presentation with floorplans and other drawings provided by Farzad Shadzik.

**Voting:** The proposal to proceed with the capital campaign will be decided with an up or down vote with no amendments. The board determined that we should take guidance from the bylaws and not require a supermajority. Jayme will provide the exact wording of the motion prior to the meeting. The next step is the Feasibility Study to be conducted by the consultant. In addition, numerous sub-committees will be needed to implement the campaign and associated tasks. Jayme will begin recruiting at the Committee Fair on Sept. 24.

There was a discussion concerning an additional vote by the congregation once there are architectural drawings and a final plan. There is no plan for such a vote, but the board will keep this option open.

## **Treasurers Report**

An anonymous donor will make an additional contribution for the parking lot next month.

The board voted to support the Finance Committee's decision to move 90 to 100 thousand dollars from the saving account to a series of CDs earning higher interest. Pam made the motion and John seconded. The motion passed unanimously.

## **ROMEOS Proposal**

Mike Muccioli and Bud Johnson presented their plans for upgrading room 202 including the purchase of 10 chairs for the conference table. The ROMEOS have collected the required funding from members and there will be no cost to the congregation.

Pam made a motion (and Lynne Quinto seconded) that the board thank the ROMEOS for their generosity and efforts to assist our community. The motion passed unanimously. Lynne Quinto seconded.

## **Executive Session**

The Board went in to Executive Session at 8:46 PM.

## **Liaisons**

Patrick volunteered to be the liaison to the Personnel Committee  
Finance liaison position is still open.

There was a discussion concerning the need for a liaison with the Capital Campaign and sub-committees committees. Should a Board Member be attend meetings as a liaison or should a member of the Committee report to the board regularly? No decision made. Moved to Parking Lot.

## **Board Open House**

The first Board Open House is planned for October 8. Marianne and Patrick will host. Colin will attend. Ed will attend as permitted by choir responsibilities.

## **Adjournment and next meeting**

The meeting adjourned at 9:02 PM. The next regularly scheduled meeting will be on October 11 at 7 PM. The Committee Council meets on Wednesday, September 20, at 7:00 PM. All Board members are encouraged to attend.

Respectfully Submitted

*Ed Dobrowolski*

Secretary, Board of Trustees